

MONMOUTH COUNTY HUMAN RELATIONS COMMISSION

**Executive Committee Meeting
(ALL ARE INVITED TO ATTEND!)**

Monday, July 11, 2011 3:30p.m. – 5:00 p.m.
AG Building Conference Room
4000 Kozloski Road, Freehold, NJ 07728

Members in Attendance: Charles D. Brown, Jr., Kay Guadagno, Jeff Delaney, John Schwebel, Carolyn Schwebel, Phil Smith, John Sorrentino, Sherri West, Linda Zucaro.

- I. The Call to Order was followed by the salute to the flag
- II. Approval of May, 2011 minutes – accepted without any changes.
- III. Chair's Report – Jeff Delaney introduced two issues to be discussed—the first was a refocusing of the group so as to work on a common project, and he recommended police-community relations. Jeff felt that not only would we be able to accomplish a meaningful task, but that it would also generate publicity for the organization. Chief Sorrentino agreed with Jeff, stating that it's always helpful to get community support. Linda felt that the concept of working together on a project was a good one, and the summer would be a particularly good time to prepare for the next year. The selection of a topic will be brought to the August full commission meeting, and Sherri will email the membership asking for their suggestions and questions in advance of the next meeting on August 1, 2011.

The second issue that Jeff raised was the non-voting status of non-Executive Committee officers at the Executive meetings. After a brief discussion and review of the bylaws (it is necessary to mail [email acceptable] all members with the prospective changes at least 30 days before the August meeting), an email with the proposed changes below will be emailed for a vote at a later meeting.

Proposed:

1. The Executive Committee shall consist of chairpersons emeritus, current officers, chairpersons of core and support teams, and chairs of standing committees.
2. The following representatives shall be full voting members of the Executive Committee and the Commission.

The representative of the Board of Freeholders;
The representative of the Prosecutor's Office; and
The representative of the Human Services Department

- IV. Treasurer's Report – There is not an exact amount now but a full report will be available at the next meeting.
- V. Core Team Reports
 - A. Youth Awareness – Linda Zucaro, in Pat's absence, mentioned the date of our next meeting, August 8, 2011, at 1PM at the Shrewsbury

- Presbyterian Church. Linda reported on a meeting with Randy Thompson in late July to discuss some elements of the workshop.
- B. Police/Community Relations – Jeff will reach out to Angel to determine his level of interest as Chair, and, if he is no longer interested, Jeff will temporarily chair the committee.
- VI. Standing Committees & Support Teams
- A. Membership – We need to seek members from those groups whose members we recently lost—the Jewish Federation, Monmouth University, and the Holocaust Center. Jeff will contact Leroy, and Sherri will contact Nosotros to seek replacement members.
 - B. Communications – John Schwebel discussed the merits of creating a Facebook page, with a resolution from Linda Zucaro that a Facebook page be created with administrators being John Schwebel, Randy Thompson, and Kendall Baldwin, and the motion was unanimously approved. The secretary will send the approved minutes to John Schwebel to be added to the official website. A proposed mentorship for a high school student was received by another agency and will be contacted by Jeff.
 - C. Incident Response and Reporting – Nothing to report. Linda wondered about the creation of a new PSA advertising this service. The hotline number is now housed in Louise’s office in Human Services, and routed to the appropriate service office, with the Chair getting a copy. Linda reviewed the history of and establishment of the procedure of the hotline, including the use of Spanish-speaking services. Charlie will look into the process and report at the next meeting.
 - D. Resource Development –No report at this time. Linda suggested the development of an internal working calendar with events noted that the Commission would need participants to volunteer and to plan for materials/handouts. Kay Guadagno agreed to begin to list important dates for the next year, and Charles Brown mentioned the Monmouth County Library calendar as another resource.
 - E. Immigration Working Group – A resolution to retire the committee was made and approved.
- VII. Unfinished Business
- A. Relationship with the county – Carolyn raised this issue because of the notation in the latest County Directory indicating that the Commission was not affiliated with the County. Charlie spoke with Keith today, our representative to the Freeholders, and will follow through to plan a meeting with Keith and Amy Mallet, the county administrator, William Heine (Public Relations) and others.
- VIII. New Business
- A. Sherri West has asked for a leave of absence for the next year, and Jeff will appoint a replacement for her position as Vice Chair.
- IX. Calendar
- A. Next Executive Committee Meeting –September 12, 2011 3:30 p.m.
 - B. Next Full Commission Meeting: August 1, 2011
- X. Adjournment took place at 4:35PM.

Submitted by: Sherri West, Acting Secretary