

MONMOUTH COUNTY HUMAN RELATIONS COMMISSION
Executive Committee Meeting
Monday, January 5, 2015 3:30 – 5:00PM
Agriculture Building
4000 Kozloski Road, Freehold, NJ 07728

Attendance: Linda Zucaro, John Schwebel, Carolyn Schwebel, Mary Lee Gilmore, Darryl Hughes, Rosa Lee, Jeff Schwartz, Sondra Cannon

- I. The meeting was called to order by Darryl Hughes, followed by the salute to the Flag.**
- II. The November 2014 minutes were approved.**
- III. Treasurer's Report: Sondra Cannon distributed the financial and expenditure statements so that the Freeholders can approve the 2015 county budget. John Schwebel submitted an invoice for \$173.89 administrative cost regarding domain and website fees that should have been included on the 2014 budget. Discussion followed regarding the invoice submitted by Fatima Jaffari for sweatshirts. Approval of all proposed expenditures followed.**
- IV. Standing Committees and Support Teams**
 - a. Membership – no report.**
 - b. Communications: Carolyn Schwebel is working on a press release for the Earl Teasley Humanitarian Award and for the March Diversity Gathering, for which pamphlets will be needed.**
 - c. Incident Response and Reporting: no report.**
 - d. Resource Development-no report.**
- V. Unfinished Business:**
 - a. Planning for the March Diversity Gathering-- Mary Lee Gilmore agreed to follow up on securing badges and t-shirts, and the location has been confirmed. The Gathering will be held on March 2, 2015, beginning at 6:00PM, at the Brookdale at Neptune Campus, 60 Neptune Blvd, Neptune, N.J. Linda Zucaro requested volunteers to assist with the mailings to prospective organizations, and suggested meeting at the Shrewsbury Presbyterian Church.**

- b. Earl Teasley Award: Violeta Peters was selected as the 2015 award recipient, and Rosa Lee will notify Mrs. Peters and confirm her attendance. The award ceremony will be held at the February 2nd meeting, beginning at 4:15pm. A formal letter will be sent to Mrs. Peters, and Darryl Hughes will print 50 programs for the event. Carolyn Schwebel will email the template to Darryl, who will distribute letters to those members who volunteered to assist.**
- c. Announcements: A discussion on Ferguson, Missouri, is tabled until a future meeting. Mary Lee Gilmore will represent the Commission at the Dr. Martin Luther King Jr. commemorative Breakfast, Branches Catering West Long Branch, on January 19th.**

VI. Adjournment at 4:50PM

Submitted by: Mary Lee Gilmore, Acting Secretary