



Monmouth County Human Relations Commission

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# **MONMOUTH COUNTY HUMAN RELATIONS COMMISSION**

## **Prospective Member Packet**

## **MONMOUTH COUNTY HUMAN RELATIONS COMMISSION**

On April 12, 1990, the Board of Chosen Freeholders of the County of Monmouth adopted a resolution establishing the Monmouth County Human Relations commission. The commission is currently comprised of more than 50 commissioners representing a cross section of Monmouth County's leadership from government, law enforcement, clergy, community, corporate, minority groups and educational sectors. The commission is an outgrowth of an initiative of the national conference of Christians and Jews, now the National Council of Community & Justice (NCCJ), Prosecutor John Kaye, Freeholder Theodore Narozanick and community leaders. The goal is to combat and curb bias related crime and hate/bias related incidents.

### **MISSION STATEMENT**

To convene Monmouth County's leadership representing the government, law enforcement, clergy, community, corporate and educational sectors of the county to;

Enhance human relations throughout Monmouth County and address issues that may arise in a diverse environment through pro-active measures.

### **INCIDENT RESPONSE POLICY STATEMENT**

Whenever and wherever in Monmouth County actions are taken, words are printed or spoken, pictures and graffiti are drawn that encourage bigotry, bias or hatred and cause fear and anxiety in any group, the Monmouth County Human Relations Commission should respond as circumstances warrant. The chairperson, together with the other officers and/or the Executive Committee, should consider all pertinent details and determine the best course of action. Any response should offer criticism of the incident and emphasize constructive suggestions on how relationships among the many communities of our multi-cultural society can be improved. Furthermore, the resources of Monmouth County Human Relations Commission should be offered.

A copy of the response should promptly be sent to each member of the commission.

## **MONMOUTH COUNTY HUMAN RELATIONS COMMISSION CORE TEAMS**

### **YOUTH AWARENESS CORE TEAM**

The "Youth Awareness Core Team" of the Monmouth County Human Relations Commission will operate in accordance with the Mission Statement of the Human Relations Commission. The primary focus of the Core Team is to formulate and support efforts to reduce and eliminate hate, bias and related violence among the youth of Monmouth County. To that end, the Core Team will examine the factors, which lead to hate and bias incidents, which have an impact on youth. The Youth Awareness Core Team seeks to be proactive in identifying the most effective programs and procedures in working with youth in schools, community groups, religious groups and any other appropriate community. The Core Team seeks to inform the leadership of the various community institutions as to its findings and to implement effective programs either on its own or in concert with others who share our goal.

### **ECONOMIC ISSUES CORE TEAM**

The mission of the Economic Issues Core Team is to examine hate/bias incidents that have an economic basis or implication. These include for example, employment, housing and business and to recommend strategies for dealing with them with emphasis on proactive community education and involvement in accordance with the mission of the MCHRC.

### **POLICE AND COMMUNITY RELATIONS CORE TEAM**

The mission of this team, broadly stated, is to develop ways to improve relationships and cooperation between the general population and the police community.

The techniques to accomplish the mission shall include, but are not limited to:

- A. Increased communications between the MCHRC and the chiefs of police of Monmouth County. This can be accomplished by making the chiefs aware of the problems, actual or perceived, experienced by the many diverse groups in Monmouth County.
- B. Encourage each police department to develop an in service sensitivity training program. The MCHRC and Monmouth County Prosecutor's Office can assist in this effort.
- C. Promote increased dialogue between police and local civic, religious and fraternal groups to discuss the problems and perceptions that each has of the other.
- D. Encourage and assist in the formation of the municipal human relations commissions by taking a leadership role in the formation and then become a resource in their activity.

These efforts are aimed at improving perceptions that the various groups in the community have of their police officers, and will enhance the effectiveness of the police in the performance of their duties.

## **MONMOUTH COUNTY HUMAN RELATIONS COMMISSION**

### **SUPPORT TEAMS**

(Seven members each, chair and two from each core team)

#### **COMMUNICATIONS**

To facilitate dissemination of information regarding activities of the commission via press releases, electronic and print media, as well as maintain a speaker's bureau, the commission website, and an emergency calling list.

#### **INCIDENT RESPONSE AND REPORTING**

To formulate a commission response to specific community incidents and forward this response to the chair and executive committee for action. to coordinate response to bias and discrimination incidents as reported to the MCHRC hot line, located in the department of human services @ 732-303-7666.

#### **RESOURCE DEVELOPMENT**

To collect and organize a variety of print documents for commission members to use at events and activities. Also to distribute information to interested citizens, community groups, etc. and develop resources as needed in collaboration with the Communications Support Team.

#### **OTHER COMMITTEES**

— **Membership Committee**

To be the focal point for all new prospective members by creating and maintaining membership specific application forms and commission member introduction packages to be disseminated to those voted to full commission membership. Additionally, to monitor current membership status and to actively recruit new members in according to commission needs.

— Nominations (as needed)

— Ad hoc committees (as needed) such as By-Laws, County Fair

## **MONMOUTH COUNTY HUMAN RELATIONS COMMISSION**

### **SCHEDULE OF MEETINGS**

Full Commission meetings will take place on the first Monday of alternate months.

Executive Committee meetings will take place on the first Monday of each month, alternating with full commission meetings.

#### **Executive Committee Meetings**

#### **Full Commission Meetings**

January

March

May

July

September

November

February

April

June

August

October

December

\*Except where holidays or circumstances require a change in date.

Meetings of support and core teams are conducted as scheduled

## MONMOUTH COUNTY HUMAN RELATIONS COMMISSION

### CONTACT INFORMATION

Mailing Address:

Monmouth County Human Relations Commission  
PO Box 3000, 3000 Kozloski Road  
Freehold, NJ 07728

Phone: 732-308-3770

Bias Hotline: 732-303-7666

E-mail: [mchrc@co.monmouth.nj.us](mailto:mchrc@co.monmouth.nj.us)

Website: <http://www.visitmonmouth.com/humanrelations>

In June 1995, the MCHRC restructured itself to more effectively deal with the key areas of modern society where bias and discrimination are frequently experienced. The number of committees was significantly reduced to better focus the finite human resources of members who are busy in their own organizations and communities outside of the commission.

The full MCHRC meets six times a year. The work of the commission in between these sessions is carried on by the Executive Committee, which meets on the first Monday of alternate months.

While attendance is open to any commissioner, the Executive Committee is composed of the four officers, past chairpersons, and the chairpersons of the three core teams and the three support teams.

Sponsor representatives frequently attend these meetings, as well as the full commission meetings. All meetings are open to the public.

The real work of the commission rests with the three Core Teams -Youth Awareness, Economic Issues and Police/Community Relations. The Mission Statements below best represent the mission of each. All committee members are expected to serve on a core team.

Each team is reflective of the diversity of the full commission and members are self-selected. Each commissioner is expected to participate with one of the core teams. The support teams are composed of two members from each core team, hence six members and an additional chairperson. It is the function of each support team to offer logistical support to the core teams and the full commission in carrying out the projects which the commission endorses. The support teams are: Incident Response and Reporting, Resource Development and Communications.

## MONMOUTH COUNTY HUMAN RELATIONS COMMISSION (MCHRC) MEMBERSHIP PROCESS

1. Prospective member, here you will find the overall process of becoming a full commission member of the MCHRC.
2. A Prospective Membership Package with an application form can be obtained through the Membership Committee Chairperson or by downloading the package from the MCHRC website below. Return the completed application form to the membership committee chairperson, a membership committee member or mail the form to the MCHRC address for processing.
3. Your application will be given to the MCHRC Chairperson, who will submit it to the Executive Board for approval, then to the full commission for a vote. The prospective member will be notified of the decision as soon as possible, normally within five business days.
4. If there are any questions, please contact the Membership Chairperson at 732-792-6831 or 908-670-9084. Thank you for your support and interest in our organization.

## Monmouth County Human Relations Commission (MCHRC) Membership Application

1. Date: \_\_\_\_\_
2. Applicant's Name: \_\_\_\_\_
3. Address: \_\_\_\_\_
4. Telephone: Home: \_\_\_\_\_
- Work: \_\_\_\_\_
- Cellular: \_\_\_\_\_
- Fax: \_\_\_\_\_
- Email: \_\_\_\_\_
5. List the name (s) of the organization, agency and/or community that you represent:

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Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_

Organizational letter (attach if representing an agency, association, company, etc.):

6. Select the Core Team (s) you would like to be a part of:

Youth Awareness

Economic Issues

Police & Community Relations

7. Attach or write a brief statement explaining why you would like to be a member of the MCHRC:

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8. Please attach a resume detailing your work and community experiences.

Return this form and all attachments to Carolyn Schwebel : [cs@equalizers.org](mailto:cs@equalizers.org)

Monmouth County Human Relations Commission  
Carolyn Schwebel  
79 Hamilton Av.  
Leonardo, NJ 07737